

UPPER FAIRFIELD TWP  
4090 RT 87 HWY  
MONTOURSVILLE, PA. 17754

INSTRUCTIONS FOR ZONING AND CONSTRUCTION PERMIT APPLICATIONS

Fill out both applications completely.

These applications cover everything, some sections may not apply to your project.

Make sure all the set back distances are filled in on section 4 of zoning permit. They must be measured accurately.

One set of plans of the project are required with your construction permit application.

FEES:

Township application fee: \$35.00  
Codes application fee, if applicable: \$25.00  
plus \$1.00 for every \$1,000.00 spent on project.

Example: A new home addition - Zoning application \$35.00 + codes application \$25.00 + cost of construction \$80,000.00 = \$35.00 + \$25.00 + \$80.00 = \$140.00 total.

**MAIL both applications along with check made payable to Upper Fairfield Township to:**

**Upper Fairfield Township  
4090 Route 87 Highway  
MONTOURSVILLE PA 17754**

After township permit is issued you still need your building permit from Central Keystone COG, additional fees will apply. Contact information:

Central Keystone COG  
1610 Industrial Blvd  
Lewisburg PA 17837  
[permits@ckcog.com](mailto:permits@ckcog.com)  
Phone: 877-457-9401 or 570-522-1326  
Fax: 570-522-1327